

PRINCESS ROYAL TRUST FOR CARERS

INDEPENDENT SUBSCRIBERS SCHEME

Young carers services who are part of a Princess Royal Trust Carers' Centre already enjoy the full benefits of being a network member of The Trust. But there is now an opportunity for young carers services who are not part of a Trust Carers Centre to subscribe to some of The Trust's resources.

Who can join?

Membership of The Princess Royal Trust for Carers Independent Subscribers Scheme is open to any organisation that supports young carers. To join you will need to pay a modest annual subscription charge (sliding scale of charges below) and to sign an informal agreement stating your organisation's commitment to The Trust's values, which include raising the standards of young carers work across the UK by sharing learning and good practice across our networks.

What do Independent Subscribers get?

- Membership of the young carers workers' email group: be in the loop with a direct link to 150+ young carers workers across the UK.
- Monthly E-bulletin: a round up of the latest funding news, policy changes, training and resources from the young carers team at The Trust.
- On request via email, Template Policies, Proformas and Guidance documents from our complete toolkit of regularly updated resources (currently around 50 - see menu of resources attached). Includes template safeguarding and activities policies, child-friendly policy statements, My Life Now (individual planning tool), Planning Made Painless (service planning tool), schools pack.
- The Trust's regional training seminars at 10% discount*
- The Trust's annual training conferences (currently repeated at a Northern and Southern venue) at 10% discount*
- Opportunities to take part in consultations, steering groups and to get your young carers' voices heard by policy makers.

Our team of young carers experts can provide subscribing organisations with tailored training, support and evaluation covering service planning, good practice and raising standards. Charges for these services are negotiable.

What is not included?

Becoming an Independent Subscriber does not give you access to the full benefits of becoming a full network member of The Princess Royal Trust for Carers. At present, full network membership is only available to young carers services which are part of a Princess Royal Trust Carers Centre. Only full network members are able to access our intranet site with a wide range of interactive resources, one-to-one support from our operations team, free places on training, regional network meetings and conferences,

spaces for carers on our annual Breaks for Carers event, full Trust branding and our funds and bursaries.

Because we are not able to closely monitor the quality of all of our subscribing organisations, Independent Subscribers may **not** use the name, logo or branding of The Princess Royal Trust for Carers on letterheads, publicity material or any other literature (other than in the footers on resources developed from our template resources, which say “Developed from a Princess Royal Trust for Carers resource”).

How much does it cost for twelve month’s subscription?

Band	Size of organisation	Cost
A	Under £100,000 income p.a.	£75
B	Under £500,000 income p.a.	£100
C	Over £500,000 income p.a.	£150
D	Umbrella group or network with up to 5 separate young carers projects.	£500
E	Umbrella group or network with over 5 separate young carers projects.	£750

When you subscribe, you will need to give us one set of contact details to which information and resources will be sent, unless you are joining as a network, in which case you may give us one set of contact details for each young carers project in your network.

Conditions of membership

To become an Independent Subscriber for twelve months, you must:

- sign the application form and statement of commitment
- attach a cheque made payable to The Princess Royal Trust for Carers for the appropriate annual fee for the size of your organisation
- send the declaration and cheque to: Independent Subscribers, The Princess Royal Trust for Carers, 142 Minories, London, EC3N 1LB

Independent Subscribers may develop our template resources for their own use locally, providing The Trust is credited, but may not circulate them to other organisations without written permission from The Trust.

The Trust’s commitment to Independent Subscribers

- We will provide you with a prompt response to requests for resources.
- We will listen to and act upon the views of subscribing organisations and the young carers you are in touch with. We will develop our range of resources, training and support in response to the priorities and unmet needs identified by young carers and the range of services working with them.
- We are committed to ensuring that the voices of all young carers are heard by policy makers and will involve you in our awareness raising and lobbying work.

Statement of commitment to young carers work

Name of organisation

Our organisation is committed to providing high quality support to young carers and their families. We aim to strengthen families where possible.

We operate an Equal Opportunities policy and a referral and prioritisation system that is clear, consistent and fair.

We are committed to safeguarding children and young people and believe that the welfare of the child should always be our first priority. We work in partnership with our local child protection professionals. All of our employees and volunteers who work unsupervised with children and young people have been received an Enhanced Disclosure or equivalent police check from the Criminal Records Bureau, Disclosure Scotland or equivalent body. We risk assess the activities we provide for children and young people.

We agree not to use the name, logo or branding of The Princess Royal Trust for Carers on letterheads, publicity material or any other literature, other than when crediting The Trust on any resources we develop from The Trust's template resources, by including a footer all such documents stating: "Developed from a Princess Royal Trust for Carers resource".

Our organisation falls within Band and I enclose a cheque for £

Signed on behalf of the organisation (manager or Chair of the Trustees):

Name Date

Position

Signature

The Princess Royal Trust for Carers Independent Subscribers' application form

Name of organisation:

Address:

Contact name:

Position:

Telephone:

Email (requests for resources must come from this address and will be sent to it):

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NB: If you are joining as a network, please copy this form and give us contact details for all of your young carers projects.

We would be very grateful if you could answer the questions below.

Number of young carers we are currently in touch with or providing with support:

Primary school age: Secondary school age: 18-25 year olds:
Total:

Please let us know about any resources not on the resources list attached that you would like us to develop.

Please let us know about (or attach) any resources that you have developed and would like to share with other young carers services (authors will always be credited).

Please return this form to:
Independent Subscribers, The Princess Royal Trust for Carers, 142 Minories, London, EC3N 1LB.

The Princess Royal Trust for Carers

List of Available Resources

Templates	Description	Request a copy by email. Please ✓
Access to Support Policy	Template for a policy and procedures covering young carers access to support and prioritisation, with child-friendly policy statement	
Child Protection/ Safeguarding Policy	Template for safeguarding/ child protection policy and procedures, with child-friendly policy statement	
Comments & Complaints (+ form) Policy	Template for a complaints and comments policy and procedures, with child-friendly policy statement	
Confidentiality Policy	Template for a policy and procedures covering confidentiality and record keeping, with child-friendly policy statement	
Lone Working Policy	Template for a managing activities, with child-friendly policy statement safely policy and procedures	
Managing Activities Policy	Template for a managing activities safely policy and procedures	
My Life Now	Individual Assessment & Planning Tool	
Planning Made Painless	Young carer focused service/ business planning tool	

Proformas	Description	Request a copy by email. Please ✓
Accident Report Form	Proforma for reporting accidents and incidents.	
Activities Plan	Planning checklist for activities.	
Activities Risk Assessment	Proforma for recording risk assessments of activities.	
Consent Form and Medical Info	Consent form for young carers to take part in activities.	
Incident &/or Disclosure Form	Proforma for reporting child protection incidents and disclosures by young people.	
Referral of a parent to Social Services	Form for referring a parent to adults' services.	
Referral of a young carer to Social Services	Form for referring young carers to Social Services (England and Wales)	
Vulnerable Young Person Risk	Proforma for recording risk assessments of concerns for young people and action plan /	

Assessment	referral decisions.	
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Guidance	Description	Request a copy by email. Please ✓
Building and Funding Partnerships with Schools	Some of this document is only relevant to England and Wales.	
Children's Services Inspections	Using involvement in Joint Area Reviews as leverage for funding (England and Wales)	
DDA, Schools and Young Carers Services	The Disability Discrimination Act as it applies to schools and young carers services.	
Disabled Parents' Rights and the Law	Advocating on behalf of disabled parents.	
Employing Sessional Workers	Good employment practice regarding part time and "sessional" workers.	
Eligibility for Free School Trips	When young carers have to pay for school trips and when they should be free.	
Family Fostering and Kinship Care	Family members acquiring parental responsibility and benefit rules.	
Insuring Young Carers Services	Insurance sources for young carers services.	
Media and Publicity	Guidance for workers and families on interacting with the media.	
National Care Standards and Childcare Registration	Registration and inspection requirements for all services in England who support under eights.	
National Service Framework for Children and Young People	How the NSF for Children affects young carers (England and Wales).	
Parental Responsibility and Consent	Who has parental responsibility and who can sign consent forms.	
Pre-visiting Activities Venues	When should you visit activities venues as part of a risk assessment?	
Providing Sexual Health Advice	How guidance and legislation affects young carers workers.	
Quality Evidence Table for Young Carers Services	Minimum legal requirements for young carers services and completing PQASSO level one.	
Safer Swimming & Activities On or Near Water		

Supporting Young Carers with Medical Needs and Disabilities	Young carers who need medication or other assistance on activities.	
The Case for Funding a Young Carers Service	Overview of statutory funding sources and tactics.	
Trustees Info: Young Carers- The Basics	Introduction for trustees of charities providing a young carers service.	
Trustees Info: Young Carers Services Risk Management	Some of the key safety questions trustees should ask managers of young carers services.	
Warner Compliant Recruitment	Some key points from the Warner report on safe recruitment.	
Youth Services Funding Opportunities	Approaching statutory youth services for funding (England).	

Other Resources	Description	Request a copy by email. Please ✓
Books, Research and Other Reading	Round up of resources from ebulletins	
Funding Opportunities for Young Carers Services	Round up of resources from ebulletins	
Young Carers Presentation Slides and Notes	Awareness raising PowerPoint presentation for professionals and notes.	
Joint Position Statement on Young Carers	This joint statement on disabled parents and young carers is shared by the trust, Disabled Parents Network and The Children Society and is located on www.youngcarers.net/parents	
Young Carers Charter	This is located at www.youngcarers.net/professionals	